

BEDFORDSHIRE POLICE FEDERATION
UNSOCIABLE HOURS BENEFIT CLAIM FORM

1. The unsociable hours benefit is payable to members for any period of sickness where you were due to be working unsocial hours i.e. between the hours of 20:00 and 06:00 (subject to the 14 day deferred period and applicable policy limits).
2. The benefit is payable for a maximum of 24 weeks **after** the 14 day excess period.
3. The benefit payable is £1.00 per unsocial hour up to a limit of £60 per week.
4. Please enclose a copy of your pay slips for each month you are claiming and for the 2 months before your claim date.
5. Please ensure your supervisory officer signs the appropriate declaration before you submit your claim form.

Note: All claims are assessed in line with the policy terms and conditions

Claim Details: -

Surname: _____ Forename(s): _____

Date of Birth: _____ / _____ / _____ Collar Number: _____

Home Address: _____

Postcode: _____

Email Address: _____ Tel Number: _____

First date of absence from duty: _____ / _____ / _____

First date of claim (this must be after 14 days of absence): _____ / _____ / _____

Last date of absence from duty: _____ / _____ / _____

Details of illness causing absence: _____

Declaration: -

- I declare that during the above period of sickness the total number of unsocial hours I am claiming is: -
_____ (Based on the hours I was scheduled to work at the time of onset of absence)
- I confirm that as a result of not being able to work these hours I have suffered a loss of unsocial hours pay
- I have been off sick during this period and have been in receipt of Statements of Fitness to Work confirming I am not fit to work from my doctor

Insured Members Signature: _____ **Date:** _____

To be completed by your Supervisory Officer: -

I certify that the above was scheduled to work the unsocial hours as detailed above and has been off work during this time due to sickness.

Supervisory Officer Signature: _____ Date: _____

Please print name: _____ Rank: _____

Please return the completed form to: -

Bedfordshire Police Federation, 217 Bedford Road, Kempston, Bedford, MK42 8DA

To be completed by a Trustee of the Scheme: -

I certify that the claimant is a member of the Scheme

Date of Joining Scheme:- ____/____/____

Signed: _____ Date: _____

Name: _____

BANK DETAILS:

When your payment has been approved we will make the payment to you directly to your bank account.

Name and Address of your bank: _____ Branch Sort Code: _____

_____ Account Number: _____

_____ Account Name(s): _____

DATA PROTECTION NOTICE

Philip Williams (G Ins) Management Ltd collects and uses your data in accordance with current data protection law (which includes, from 25 May 2018, the General Data Protection Regulation (Regulation (EU) 2016/679)) ("data protection law"). We maintain records in regard to policy claims on computer and/or paper files. Information will only be disclosed to third parties in whatever format is considered appropriate by us. By signing this form, you consent to Philip Williams (G Ins) Management Ltd using your data and the information you have provided to process the claim. Further information can be found in our Privacy Policy at <https://www.philipwilliams.co.uk>

Privacy Notice

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A hard copy can be provided upon request.